

June 11, 2020

**MINUTES OF THE**  
**UTAH STATE CHARTER SCHOOL BOARD MEETING**

Thursday, June 11, 2020

WebEx/YouTube

<https://www.youtube.com/watch?v=imL8tAfyhwQ&t=30s>

**DRAFT**

**Members Present:**

Chair DeLaina Tonks (\*refrains from voting, unless otherwise noted)  
Member Kristin Elinkowski  
Member Cynthia Phillips  
Member Jim Moss  
Member Krystle Bassett  
Member Bryan Bowles  
Member Michelle Smith

**Staff Present:**

Jennifer Lambert  
Assistant Attorney General David Jones  
Michael Clark  
Amber Hellstrom  
Stewart Okobia  
Greg Connell  
Marie Steffensen  
James Madsen  
Jenna Magnetti  
Robert Kohutek

**Others Present:**

Mike Haynes (USBE), Angie Stallings (USBE)

**Call to Order**

Chair Tonks called the meeting to order at 11:05 AM

**Pledge of Allegiance**

The meeting was held online with no flag present so the Pledge was not made.

**Board Chair Report**

Congratulations was express to all schools and students on their graduations. Saying goodbye to

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Member Kristin Elinkowski and the forthcoming appointment of new board members by the governor with confirmation by the Senate, and looping USBE in communications was discussed.

### **Public Comment**

Nobody made public comment.

### **Consent Calendar**

*A) May 14, 2020 Minutes, B) Monthly Financial Report, C) Itineris Early College Articulation agreement*

#### **Motion**

Member Smith Moved, and Member Phillips seconded, “to approve the May 14, 2020 minutes with the removal of Brett Campbell from attendance” The motion carried unanimously.

#### **Motion**

Member Smith Moved, and Member Phillips seconded, “to approve the Consent Calendar as presented.” The motion carried unanimously.

### **Discuss Plans for Board Evaluation and Board Retreat**

The need for an evaluation but not having enough funding to hire third-party administrators, concern of the SCSB managing its own survey; timeliness, cost, and access to data and integrity of the process was discussed with regards to the board evaluation.

The purpose, dates, and location were discussed in regards to the board retreat. Executive Director Lambert was tasked with sending out a poll to board members to finalize a date and location.

### **Readiness to Open Report and Discussion**

Ms. Marie Steffensen and Executive Director Lambert discussed the status of schools and the data that shows struggles schools face when they are approved to open without having adequate student enrollment.

The mission, model, location, readiness to open checklist of mission-critical items, and staff recommendations for each school was presented to board members.

The board questioned schools on market analyses, promotion plans, and efforts to drive enrollment.

#### **Motion**

Member Kristin Elinkowski, seconded Bowles. “that we approve Bridge Elementary to open for the 2020-2021 school year” the motion carried unanimously.

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**Motion**

Member Phillips moved, and Member Smith seconded, “to approve the opening in 2020-2021 for Mountain Sunrise Academy.” The motion carried unanimously.

**Motion**

Member Elinkowski moved, and Member Bowles seconded, “to approve the readiness to open of Advantage Arts Academy for the 2020-2021 school year.” The motion was substituted below.

**Substitute Motion**

Member Elinkowski moved, and Member Bowles seconded, “that Advantage Arts Academy be approved to open for the 2020-2021 school year, but we would like to have an updated report on July 15<sup>th</sup> with their numbers.” The motion carried unanimously.

**Motion**

Member Phillips moved, and Member Smith seconded, “that Monticello Academy, located in northwest Davis County, be approved to open this year with addition of a report in July on their enrollment progress.” The motion carried unanimously.

**Expansion Application**

Ms. Marie Steffensen and Mr. Michael Clark presented, noting that according to R277-552, expansions must be approved by October 1 for the next school year. Noting that to meet this deadline, the SCSB typically considers expansion requests in its August meeting in case there are concerns that could be easily resolved in September, for example. The SCSB’s expansion process was not formally approved by USBE, therefore it is necessary to submit an updated process to USBE as soon as possible so the SCSB can consider expansion requests in August. The USBE leadership met with the SCSB leadership and determined that best practice would include the SCSB formally approving a process, then formally requesting that the USBE board consider and adopt it afterward.

Using the latest draft of the requirements for expansion approvals in R277-552, staff drafted a new application for expansion requests for SCSB approval.

Chair Tonks read a comment from Deputy Super. Stallings thanking staff for amending the process and noting that when they denied the initial process it was because their board knew they were in the process of a significant rewrite.

**Motion**

Vice Chair Bowles moved, and Member Elinkowski seconded, “that we accept the new application proposal based on R277-552 that staff has presented to us, with the addition under the operational success section, a checklist relative to the functioning of the board as we’ve outlined in the meeting.” The motion carried unanimously.

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## **Review Board Policies**

*Communications*

*New Applications*

Executive Director Lambert discussed the “New School Applications” policy and proposed changes to the “Communications” policy.

### **Motion**

Member Phillips moved, and Member Moss seconded, “that staff make the changes to the “Communications” policy as recommended by Member Moss, in preparation for posting for public comment, and then post it for public comment for thirty days. The motion carried unanimously.

## **Honor Outgoing Member, Kristin Elinkowski**

Members expressed their heartfelt thanks and support for exiting member Kristin Elinkowski. Member Elinkowski expressed gratitude for shared accomplishments.

## **Possible Closed Session in Accordance with the Utah Open and Public Meetings Act for Purposes Outlined in Law**

No Closed Session was held so this agenda item was skipped.

## **Adjourn**

### **Motion**

Member Elinkowski moved “to adjourn.” The motion carried unanimously.